



## Calling All Visual Artists

### Applications are now being accepted for 2018 Art Exhibitions at Ajax Town Hall

The Town of Ajax offers free art exhibit hanging space in the Council Chamber Lobby at Ajax Town Hall located at 65 Harwood Avenue South. Each exhibition runs for approximately 4-6 weeks. The Town of Ajax will provide, free of charge assistance with artwork installation/dismantling, promotion on the Town website and the opportunity to host a weekday reception. There are no participation fees and no commissions payable for work sold. See Terms of Entry for artist requirements.

Interested artists are required to submit:

- The completed application form (see attached);
- A short bio (for group or joint exhibitions, please submit a bio for each artist);
- Photo/headshot of artist
- A CD or flash drive with 6 digital images in JPEG format 300 dpi and a minimum 2400 x 3000 pixels.
- Label each image with your name, title of the piece, medium, size and price.

A theme for the exhibition may be considered such as:

Black History	South Asian Heritage Month	Aboriginal
Artwork		
Youth Art	Historical and Cultural Sites	Holidays Around the World
Ajax	Hispanic Month	Travel
Nature	Celebrate Diversity	People at Play

#### Drop off application package to:

Ajax Community Centre  
75 Centennial Rd.  
Attention: Robbie Prochilo  
Community Development Coordinator

### Application Deadline: **Friday, November 10, 2018**

For further information contact Robbie Prochilo at 905-619-2529 ext. 7243 or [robert.prochilo@ajax.ca](mailto:robert.prochilo@ajax.ca)

# ***Terms of Entry***

## **2018 Ajax Town Hall Art Exhibitions**

1. Priority will be given for the quality of the submission as well as to artists who are Ajax residents.
2. Entries submitted must be original works (no copies or work by another visual artist, whether paintings, photographs, illustrations or photographic reproductions).
3. Artist will be limited to one solo showing in any one year period.
4. Work must remain on site until the completion of the show.
5. Eligible works include paintings, photography, digital art, and hangable three dimensional designs and sculptures. Work must be appropriately presented. Each piece must have rings or screw eyes on both sides at the back placed no more than one third down from the top of the piece (so work does not lean out from the wall). The wire must be taut and of sufficient gauge to hold the work properly on the hanging rod. Wet art, faulty or poorly wired pieces, or those with only saw hooks, will not be accepted for hanging.
6. Works (including frame) must be a minimum size of 8" X 10", and weigh no more than 88 lbs. Works that are smaller than 8" X 10" are at an increased risk for theft and will not be accepted.
7. Artists must deliver and pick up the work on the assigned dates and times or make alternate arrangements with someone else to do so. Arrangements with artists will be discussed and confirmed with Town of Ajax Representatives.
8. Insurance coverage will be the responsibility of the artist.
9. Decisions on selected exhibitions and timing will be made by the Town of Ajax and communicated to all applicants/artists as soon as possible. The Town of Ajax reserves the right of final decision on the suitability of subject matter.
10. The Town reserves the right to remove any work at any time and agrees to contact the Artist if any work is removed so the Artist can pick up the removed work.
11. Either party may terminate this Agreement at any time on three (3) days notice.
12. Each Artist must submit a short bio, photograph (if available), a two line description of the art exhibit and the Artist Exhibition Form, which lists their artwork and values (attached), upon submission for publicity purposes.
13. The Artist must provide and prepare the title cards for each piece of art work exhibited. Please note that the title card must be attached to the art work (not on the wall). Title cards can also be taped to the hanging rod.

## **General Information**

The exhibit space is located at Ajax Town Hall in the Council Chamber Lobby (65 Harwood Ave. S., Ajax, 905-683-4550). Ajax Town Hall is open Monday to Friday from 8:30 a.m. to 4:30 p.m. and may have extended hours depending upon scheduled meetings and events. The facility is closed Saturday & Sunday and on most statutory holidays.

The space can exhibit approximately 15 pieces of artwork. The total number of pieces will depend upon the sizes of your work. It is recommended that artists view the exhibition area prior to hanging their show. Display space is suitable for paintings, photography, digital art, and hangable three dimensional designs and sculptures, but is not suitable for free standing sculpture or three dimensional works.

**Promotion:** The Town will provide promotion on the Town website. The Artist will also have the opportunity to host a reception in the lobby area on a date and time mutually agreeable to the artist and the Town of Ajax.

**Joint or Group Showings:** The Artist submitting the exhibit application is responsible for communicating and coordinating the information contained in the package to all other Artists they have invited in the Group Exhibit, however, if the Town representative is grouping the artists as a Joint Exhibit then each individual artist is responsible for completing and submitting an exhibit application.

**Sales:** There are no participation fees and no commissions if the work is sold. Artwork sold, must remain on exhibit for the duration of the show. Substitutions will not be permitted. All applicable taxes are the responsibility of the artist. The Artist is encouraged to donate a percentage on any works sold during the show to the Ajax Community Fund (ACF). For more information about the ACF, visit [www.durhamcommunityfoundation.ca](http://www.durhamcommunityfoundation.ca).

**Opening Receptions:** You may arrange an opening reception (Monday through Thursday) in the Council Chamber Lobby at Ajax Town Hall by contacting Robbie Prochilo to arrange a date and time. Artists are responsible for coordinating, promoting and providing for this event. This includes sending out the invitations. Food and beverages may be served. If you wish to serve alcoholic beverages, a Special Occasion Permit is required. Individuals and groups must comply with the Town of Ajax Municipal Alcohol Policy.

**2018 Art Exhibition Application Form  
Ajax Town Hall**

Name of Artist(s)	
Full Address	
Postal Code	
Telephone	(H) _____ (B) _____ (Cell) _____
E-mail	

**(Please select one)**

- Solo Exhibit
- Group Exhibit

**Showing Preference:**

<b>2018 Exhibition Dates</b>	<b>Exhibition Dates</b> Please indicate with an <b>X</b> which dates you can exhibit.
January 11 - February 15	
February 15 - March 22	
March 22 – April 26	
April 26 – June 7	
June 7 – July 19	
July 19 – September 6	
September 6 – October 11	
October 11 – November 22	
November 22 – January 10, 2019	

**2018 Art Exhibitions - Town Hall Council Chamber Lobby**

Featured Artist Exhibition Form

<b>Name of Artist:</b>	Hanging Date/Time: 9:30 a.m.
Telephone (H) (Cell)	Dismantling Date/Time:9:00 a.m.

Listing of Works on Exhibit

	<b>Title</b>	<b>Sale Price/Value</b> (including applicable taxes)
1.		\$
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

I understand and agree to abide by the Terms of Entry and General Information.

Signature: \_\_\_\_\_ on behalf of all artists in a group showing (where applicable)

**Artist:** \_\_\_\_\_

Listing of Works on Exhibit

	<b>Title</b>	<b>Sale Price/Value</b> (including applicable taxes)
13.		\$
14.		
15.		