



Planning & Development Services

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TOWN OF AJAX

65 Harwood Ave South

Ajax ON L1S 2H9

www.ajax.ca

Permit to Construct Below Grade Entrances
Residential Buildings

Fees:

- Building Permit Fee pursuant to the current Town of Ajax Building By-law
- Estimated construction value (to be checked against the TACBOC valuation).

Application Forms:

- Completed Application for a Permit to Construct or Demolish
- Schedule 1: Designer Information
- Acknowledgement by Applicant of Incomplete Application
- Letter of Authorization
- Completed Statement of Design (where necessary)

Drawing Submission:

- Two copies of the Site Plan/Legal survey showing the proposed location of the structure with dimensions of the structure and to all property lines.
- Two copies of fully dimensioned Architectural Drawings that bear the Designer Qualification Information including:
 - a cover page or title block,
 - North arrow, scale, legend of symbols,
 - the project identity (name, address, unit #, etc),
 - fully dimensioned floor plan indicating the size and type of all material,
 - all structural components,
 - fully dimensioned cross section through basement walkout.

Additional Approvals and Information:

- Durham Region Health Department approval if the subject building is connected to or adjacent to a **Septic System**.
- Clearance from Toronto & Region Conservation Authority (if applicable)

This is a general list of requirements and is not intended to be comprehensive.

FORM: PLD-078

REVISED: 14/06/12
