



Planning & Development Services

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TOWN OF AJAX

65 Harwood Ave South

Ajax ON L1S 2H9

www.ajax.ca

Permit to Construct New Buildings

Residential Buildings

Fees:

- Building Permit Fee pursuant to the current Town of Ajax Building By-law
- Estimated construction value (to be checked against the TACBOC valuation)

Application Forms:

- Completed Application for a Permit to Construct or Demolish
- Schedule 1: Designer Information
- Acknowledgement by Applicant of Incomplete Application
- Letter of Authorization
- Completed Education Development Charges Information form
- Completed Regional Municipality of Durham Residential Development Charges Information form(s) - Regular and Carruthers Creek (when necessary), for each unit
- Completed Regional Municipality of Durham Regional Application for Sanitary Sewer/Water Service hook-up, or a private sewer and potable water approval from the Durham Regional Health Service
- Completed Energy Efficiency Design Summary form
- Completed Applicable Law Checklist (where necessary)

Drawing Submission:

- Three copies of a Site Plan/Legal Survey
- Three copies of a Site Grading/Lot Drainage Plan
- Two copies of fully dimensioned Construction Drawings that bear the Designer Qualification Information including:
 - a cover page or title block (review/approval by the Control Architect),
 - North arrow, scale, legend of symbols,
 - the project identity (name, address, unit #, etc),
 - the size of the proposed building,
 - the nature of the occupancy (i.e. S.F.D., Townhouse)
- Two copies of the Roof Truss drawings
- Two copies of Heat Loss calculations and Duct Layout

Additional Approvals and Information:

- Durham Region Health Department approval if the subject building is connected to or adjacent to a **Septic System**.
- Clearance from Toronto & Region Conservation Authority (if applicable)

This is a general list of requirements and is not intended to be comprehensive.

FORM: PLD-066

REVISED: 14/06/12
