



Permit to Construct New Buildings (Subdivision) Residential Buildings

Fees:

- Building Permit Fee pursuant to the current Town of Ajax Building By-law
- Estimated construction value (to be checked against the LMCBO valuation)

Document Submission Requirements

All documents and drawings are to be in PDF format.

Application Forms:

- Completed Application for a Permit to Construct or Demolish
- Schedule 1: Designer Information
- Acknowledgement by Applicant of Incomplete Application
- Letter of Authorization
- Completed Applicable Law Checklist (where necessary)
- Completed Regional Municipality of Durham Residential Development Charges Information form
- Completed Carruthers Creek Area specific Development Charge form (where necessary)
- Completed Education Development Charge form
- Completed Energy Efficiency Design Summary form

Drawing Submission:

- Site Plan/Grading Plan (Reviewed/Approved by the Control Architect & Engineer)
- Streetscape (Reviewed by the Control Architect)
- Fully dimensioned Construction Drawings that bear the Designer Qualification Information including:
 - a cover page or title block (review/approval by the Control Architect),
 - North arrow, scale, legend of symbols,
 - the project identity (name, address, unit #, etc),
 - the size of the proposed building,
 - the nature of the occupancy (i.e. S.F.D., Townhouse)
- Roof Truss drawings and Floor Joists Layout (if applicable)
- Heat Loss calculations and Duct Layout
- Responsibility Form

Additional Approvals and Information:

- A Soils Report verifying the adequate bearing capacity and the permanent ground water level
- A copy of the Regional Municipality of Durham Regional Application for Sanitary Sewer/Water Service hook-up, or a private sewer and potable water approval from the Durham Regional Health Service
- Clearance from Toronto & Region Conservation Authority (if applicable)

This is a general list of requirements and is not intended to be comprehensive.