



Planning & Development Services

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TOWN OF AJAX

65 Harwood Ave South

Ajax ON L1S 2H9

www.ajax.ca

Permit to Install / Erect School Portables

Portables

Fees:

- Building Permit Fee pursuant to the current Town of Ajax Building By-law
- Estimated construction value (to be checked against the LMCBO valuation)

Document Submission Requirements

All documents and drawings are to be in PDF format.

Application Forms:

- Completed Application for a Permit to Construct or Demolish
- Schedule 1: Designer Information
- Letter of Authorization (applicant other than owner)
- Completed Confirmation of Commitment by Owner and Field Review forms
- Completed Applicable Law Checklist (where necessary)
- Acknowledgement by Applicant of Incomplete Application (where applicable)

Drawing Submission:

- Site Plan showing the location of all existing and proposed portables
- Fully dimensioned Construction Drawings signed and dated by the professional engineer
- Ontario Building Code Data Matrix
- Drawings showing the foundation and anchorage details

Additional Approvals and Information:

- A letter that identifies any fuel fired appliances that are installed and provides the occupant load of the school including all existing and proposed portables
- Washroom Facility Calculations

This is a general list of requirements and is not intended to be comprehensive.