



PLANNING &  
DEVELOPMENT SERVICES

**SEDIMENT AND EROSION CONTROL  
PERMIT APPLICATION  
By-Law 38-2021**

OFFICE USE ONLY		
Application Date		Application Number
Year/Month/Day		
Issuance Date	Expiry Date	365 Days

**New Application** ☐ **Extension** ☐

Project Location and Description			
Address	Lot No.	Plan No.	Site Area (ha)
Work Description			
Fee	Perimeter Length (m)	Letter of Credit Amount	

Owner Information			
Last Name	First Name		Phone No.
Street Name and No.		Apt./Unit No.	Fax No.
City/Town	Province	Postal Code	<input type="checkbox"/> Mobile <input type="checkbox"/> Pager
E-mail Address			

Engineer/Contractor Information			
Last Name	First Name		Phone No.
Street Name and No.		Apt./Unit No.	Fax No.
City/Town	Province	Postal Code	<input type="checkbox"/> Mobile <input type="checkbox"/> Pager
E-mail Address			

Applicant's Information			
Last Name	First Name		Phone No.
Street Name and No.		Apt./Unit No.	Fax No.
City/Town	Province	Postal Code	<input type="checkbox"/> Mobile <input type="checkbox"/> Pager
E-mail Address			



PLANNING &  
DEVELOPMENT SERVICES

**SEDIMENT AND EROSION CONTROL  
PERMIT APPLICATION  
By-Law 38-2021**

**APPLICANT'S DECLARATION**

I, \_\_\_\_\_ of the city/town of \_\_\_\_\_ do hereby declare the following:

- That I am ☐ the registered owner.
- ☐ the agent of the owner duly authorized to act on their behalf for this application.
- ☐ an officer of/employee of \_\_\_\_\_ who is duly authorized to act on behalf of the owner stated herein.
- That I have reviewed this document and understand the sediment and erosion control prevention requirements of By-law # 38-2021. I agree to implement and follow the provisions of this permit for this construction site. The undersigned will be responsible for complying with this permit.
- That the statements contained in this application are true and made with full knowledge of all matters and the circumstances connected with this application.
- That I understand that the issuing of a permit does not relieve the owner from complying with all other applicable bylaws and/or regulations.
- That the information included in this application and in the documents filed with this application are correct.
- That I have completed and attached the Sediment and Erosion Control Permit Application checklist.

I hereby certify that I have read and agree to abide by the conditions above.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness, Town Staff**

"Personal information contained on this form is collected under the authority of the Municipal Act. Questions about this collection of personal information should be directed to the Records Management/FOI Co-ordinator, 65 Harwood Avenue South, Ajax, Ontario, L1S 2H9 (905) 619-2529, ext. 3343".



PLANNING &  
DEVELOPMENT SERVICES

**SEDIMENT AND EROSION CONTROL  
PERMIT APPLICATION  
By-Law 38-2021**

**AUTHORIZATION FORM**

**Municipal Address:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Permit Application No.:** \_\_\_\_\_

This document shall serve to notify the Town of Ajax that I am/we are the legal owner(s) of the property described above and do authorize the person indicated below ("Authorized Agent") to act on my/our behalf on all matters pertaining to the Building Permit Application and authorize the Authorized Agent to sign all related documents on my/our behalf

**Name of Property Owner(s):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Signature of Property Owner(s):** \_\_\_\_\_

**Signature of Property Owner(s):** \_\_\_\_\_

**Name of Authorized Agent:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Telephone** \_\_\_\_\_

**Signature of Authorized Agent:** \_\_\_\_\_

*Note: All registered owners of the property shall sign this Authorization Form. Use additional sheets if necessary. A new Authorization Form shall be submitted to the Town if ownership of the property changes prior to issuance of the Sediment and Erosion Control Permit or before final approval is granted.*

"Personal information contained on this form is collected under the authority of the Municipal Act. Questions about this collection of personal information should be directed to the Records Management/FOI Co-ordinator, 65 Harwood Avenue South, Ajax, Ontario, L1S 2H9 (905) 619-2529, Ext 3343".



PLANNING &  
DEVELOPMENT SERVICES

**SEDIMENT AND EROSION CONTROL  
PERMIT APPLICATION  
By-Law 38-2021**

**Sediment and Erosion Control Permit Application Checklist**

- ☐ Site Plan showing all proposed sediment and erosion control locations and all necessary grading information.
- ☐ Standard details and mud mat location.
- ☐ Authorization Form, if required.
- ☐ Fee: As per Schedule D of the Town of Ajax General Fees and Charges By-Law. To be provided by certified cheque.
- ☐ Copy of estimated cost of on-site sediment control measures.
- ☐ Letter of Credit or certified cheque to cover 100% of the estimated cost of onsite control measures.
- ☐ Letter of Credit or certified cheque for Mud/Right of Way Deposit (\$20,000.00 for subdivision or condominium development).
- ☐ Confirmation that appropriate archeological studies have been completed on the site and clearance from the Ministry of Culture.
- ☐ Draft Plan of Subdivision approved (Draft Approved or Registered).
- ☐ Clearance required from Town of Ajax, Planning Services.
- ☐ Toronto Regional Conservation Authority or Central Lake Ontario Conservation Authority Permit, if required.
- ☐ Approved Tree Preservation Plan and Arborist Report, if required.
- ☐ Letter of Credit or certified cheque to cover 100% of the estimated cost for Tree Preservation measures.
- ☐ Region of Durham clearance, if required.
- ☐ All other information, including a report describing special site conditions (example: Site Remediation), if required by the Town of Ajax.
- ☐ Environmental Insurance adding the Town of Ajax as additional insured.
- ☐ General Liability Insurance adding the Town of Ajax as additional insured.
- ☐ Site Inspection Clearance Certificate (certificate issued by an Ontario Licensed Exterminator).

***Checklist to be completed and submitted with Sediment and Erosion Control Permit Application.***