

## INDEPENDENT AUDITOR'S REPORT

To: The Town Clerk of the Town of Ajax

### **Qualified Opinion**

We have audited the Statement of Campaign Income and Expenses and the Calculation of Deficit of Rob Tyler Morin, candidate, for the campaign period from May 1, 2018 to December 31, 2018 relating to the election held on October 22, 2018. The financial statements are included in the Financial Statement – Auditor's Report, Form 4. These financial statements have been prepared by Rob Tyler Morin, candidate based on the financial reporting provisions of the Municipal Elections Act, 1996.

In our opinion, except for the effects of matters described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the candidate's election campaign as at December 31, 2018 and the income and expenses for the campaign period from May 1, 2018 to December 31, 2018 and the determination of deficit in accordance with the financial reporting provisions prescribed by the Municipal Elections Act, 1996.

### **Basis for Qualified Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the campaign in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other responsibilities in accordance with these requirements.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, our verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of Rob Tyler Morin, candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we are not able to determine whether any adjustments might be necessary to income and expenses, assets or liabilities, and surplus.

### **Candidate's Responsibility for the Financial Statements**

Rob Tyler Morin, candidate is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Municipal Elections Act, 1996 and for such internal control as the candidate determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Campaign's internal control.
- Evaluate the overall presentation, structure and content of the financial statements and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Emphasis of Matter**

The Municipal Elections Act, 1996 does not require us to report, nor was it practicable for us to determine, that contributions reported include only those which may be properly retained in accordance with the provisions of the municipal Elections Act, 1996.

*Copetti + Co.*

**Copetti & Co Professional Corporation**

*Authorized to practice public Accounting by The Chartered Professional Accountants of Ontario*

Whitby, ON  
March 14, 2019

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

YYYY	MM	DD
2 0 1 8	0 5	0 1

 to 

YYYY	MM	DD
2 0 1 8	1 2	3 1

Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name

Morin

Given Name(s)

Rob Tyler

Office for which the candidate sought election

Local Councillor

Ward name or no. (if any)

Ward 1

Municipality

Town of Ajax

Spending Limit - General

\$ 28,959.80

Spending Limit - Parties and Other Expressions of Appreciation

\$ 2,895.98


I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, Rob Tyler Morin, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

  
\_\_\_\_\_  
Signature of Candidate

MARCH 15, 2019  
\_\_\_\_\_  
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2019/03/15	3:40 pm	Mi	

**Box C: Statement of Campaign Income and Expenses****LOAN**

Name of bank or recognized lending institution \_\_\_\_\_

Amount borrowed \$ \_\_\_\_\_

**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	16,270.00
Revenue from items \$25 or less	+ \$	_____
Sign deposit refund	+ \$	_____
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	820.00
Interest earned by campaign bank account	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Campaign Income (Do not include loan)</b>	<b>= \$</b>	<b>17,090.00 c1</b>

**EXPENSES (Note: include the value of contributions of goods and services)****Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	_____
Advertising	+ \$	1,304.25
Brochures/flyers	+ \$	5,974.04
Signs (including sign deposit)	+ \$	5,444.65
Meetings hosted	+ \$	143.22
Office expenses incurred until voting day	+ \$	2,632.16
Phone and/or internet expenses incurred until voting day	+ \$	336.60
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	_____
Bank charges incurred until voting day	+ \$	282.00
Interest charged on loan until voting day	+ \$	_____
Other (provide full details)		
1. Gas	+ \$	117.66
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Expenses subject to general spending limit</b>	<b>= \$</b>	<b>16,234.58 c2</b>

**EXPENSES****Expenses subject to spending limit for parties and other expressions of appreciation**

1. Gifts for Team	+ \$	240.00
2. Team Party	+ \$	189.84
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>	<b>= \$</b>	<b>429.84 c3</b>

**Expenses not subject to spending limits**

Accounting and audit	+ \$	847.50	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	177.01	
Office expenses incurred after voting day	+ \$		
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	166.50	
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
<b>Total Expenses not subject to spending limits</b>	= \$	<b>1,191.01</b>	<b>C4</b>

**Total Campaign Expenses (C2 + C3 + C4)** = \$ 17,855.43 **C5**

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	-765.43	D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$		D2
<b>Total (D1 – D2)</b>	= \$	<b>-765.43</b>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign	= \$	<b>-765.43</b>	<b>D3</b>

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

**Schedule 1 - Contributions**

**Part I – Summary of Contributions**

Contributions in money from candidate and spouse	+ \$	1,120.00
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ \$	_____
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	400.00
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	14,750.00
<b>Less:</b> Contributions returned or payable to the contributor	– \$	_____
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$	_____
<b>Total Amount of Contributions (record under Income in Box C)</b>	<b>= \$</b>	<b>16,270.00</b> 1A

**Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
See Attached Table 1			14,750.00	
<b>Total</b>			<b>14,750.00</b>	

Additional information is listed on separate supplementary attachment



Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	<b>Total</b>	

**Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign**  
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	<b>Total</b>			



**Table 1**  
**Rob Tyler Morin**

**Contributions greater than \$100**

Name	Full Address	Date Received	Amount received \$	Amount returned \$ to Contributor or paid to Clerk
Rana Terekah	1201 Halsey Lane Pickering, ON, L1X 1W1	2018-05-03	1,200	
Robert Byrnes	1653 Nash Road #B7 Courtice, ON, L1E 1S8	2018-05-03	1,000	
Stephen Stohn	1207 Queens Quay W., Toronto, ON, L1E 1S8	2018-05-08	750	
Ron Bratton	3405 Ritson Road North, Oshawa, ON, L1H 7K4	2018-05-11	1,200	
Ken Shaw	954 Mohawk Street, Oshawa, ON, L1G 4G3	2018-05-11	250	
Teresa Edwards	1124 Tanzer Court Pickering, ON, L1W 3T1	2018-05-15	1,200	
Mary Roy Group	22 - 1295 Wharf Street Pickering, ON, L1W 3T1	2018-05-17	750	
Dino Dalessandro	924 Dunbarton Road, Pickering, ON, L1V 1A2	2018-05-21	600	
Hilarie Morin	45 Glen Road #405, Toronto, ON, M4W 2V2	2018-05-23	200	
Mani Shankaran	909 Beachpoint Prom., Pickering, ON, L1W 2A4	2018-05-24	1,000	
Ross Mackie	933 Bloor Street West, Oshawa, ON, L1J 5Y7	2018-06-13	500	
Sue Robbins	81 Reeve Drive, Markham, ON, L3P 6C5	2018-05-20	1,000	
Truly Dubourdiou	1680 Finkle Drive, Oshawa, ON, L1K 0H2	2018-06-21	600	
Cathie Ellis	1830 Sandstone Manor, Pickering, ON, L1W 4A2	2018-06-22	700	
Brandon Hill	43 Taunton Road East, Oshawa, ON, L1G 3T6	2018-06-26	1,200	
Peter Mavroukas	6 Fielding Court, Ajax, ON, L1T 4W5	2018-07-06	650	
Brandon Boyer	16 Fifeshire Court, Port Perry, ON, L9L 2E3	2018-07-11	1,200	
Kevin Morgan	670 McKay Road, Pickering, ON, L1W 3X8	2018-07-20	250	
Glenn Healy	2 Ontoro Road, Ajax, ON, L1Z1X6	2018-08-16	500	
			\$ 14,750	0

**Schedule 2 – Fundraising Events and Activities**

**Fundraising Event/Activity**

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity Rob Tyler Morin Fundraising Dance

Date of event/activity (yyyy/mm/dd) 2018/08/02

**Part I – Ticket revenue**

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	\$	2A	
Number of tickets sold	X	2B	
<b>Total Part I (2A X 2B) (include in Part 1 of Schedule 1)</b>			= \$

**Part II – Other revenue deemed a contribution**

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1.	+	\$	
2.	+	\$	
3.	+	\$	
4.	+	\$	
5.	+	\$	
<b>Total Part II (include in Part 1 of Schedule 1)</b>			= \$

**Part III – Other revenue not deemed a contribution**

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. Pass the Hat Collection	+	\$	820.00
2.	+	\$	
3.	+	\$	
4.	+	\$	
5.	+	\$	
<b>Total Part III (include under Income in Box C)</b>			= \$ <b>820.00</b>

**Part IV – Expenses related to fundraising event or activity**

Provide details

1. Balloons	+	\$	18.53
2. Food	+	\$	68.08
3. Posters	+	\$	90.40
4.	+	\$	
5.	+	\$	
6.	+	\$	
7.	+	\$	
8.	+	\$	
<b>Total Part IV Expenses (include under Expenses in Box C)</b>			= \$ <b>177.01</b>

**Auditor's Report**  
*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor  
Chartered Professional Accountants

Municipality Whitby	Date (yyyy/mm/dd) 2019/03/13
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**Contact Information**

Last Name or Single Name Copetti	Given Name(s) Kimberly	Licence Number 1-16323
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Address		
Suite/Unit No.	Street No. 601	Street Name Brock Street South

Municipality Whitby	Province ON	Postal Code L1N 4L1
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Telephone No. (including area code) 905 666-2111	Email Address kcopetti@copetti.ca
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.