

Re-opening a Building After COVID-19 Closures

As the Province of Ontario starts to lift restrictions during COVID-19, building owners must make sure their fire and life systems are fully functioning. Please refer to the checklist below to ensure your building is ready for this next phase of re-opening to keep your staff, customers and property safe. This is not a comprehensive list of requirements, rather a guide. All requirements can be found in the Fire Code which is available on the e-laws website at <https://www.ontario.ca/laws/regulation/070213>.

Means of Egress

All means of egress (doorways, hallways, etc.) are unobstructed
All egress door are working properly and can be opened from the inside

Emergency and Exit Lighting

Complete monthly test and inspections
Exit signs are properly illuminated and unobstructed
Emergency lighting units are functioning properly

Fire Extinguishers

Complete monthly inspections
Pressure gauge is in the operable range (arrow is in green zone)
Fire extinguishers are not damaged
Fire extinguishers are accessible

Fire Alarms

Complete monthly test and inspections
No trouble, supervisory or alarm signals on fire alarm panel
Manual pull stations are accessible
Smoke and heat detectors are unobstructed

Fire Route

Keep fire routes clear of obstructions (no storage or parking)

Electrical

Electrical system is in good repair
Temporary wiring (extension cords) are not used as permanent wiring

Sprinkler Systems / Standpipe Systems

Complete monthly and bi-monthly inspections
Sprinkler heads are unobstructed (45cm)
Check for leaks
Fire department connections are accessible and are not blocked by curbside pick-up items etc.
Standpipe hoses and hose connections are accessible for fire department

Exhaust and Fire Protection for Cooking Operations

Filters are clean and undamaged
Suppression system nozzles are clean and aimed correctly at appliances
Fire extinguishing agent cylinder gauges are undamaged and the indicator is in the operable range
Exhaust fan is clean and undamaged

Annual Inspections

Ensure annual fire inspections for the fire protection systems noted have been carried out.

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